

How to use Brightspace, NEWWA's new online learning platform

For online and hybrid courses, NEWWA uses the online learning platform Brightspace. Please review the instructions on how to use Brightspace, NEWWA's new online learning platform, before your first course.

How it works:

Register for an Online Class:

If you are interested in taking an online course with NEWWA, you will register online at <https://newwa.org/> by logging into your NEWWA account and selecting the class you wish to take. Shortly after registering, you will receive a confirmation email that includes a link to create a Brightspace account and access your online course.

If this is your first time accessing Brightspace and you cannot find your confirmation email:

Go to www.newwa.org

Hover over **Login** at the top right of the page

Select Online Learning Portal



Welcome to New England Water Works Association

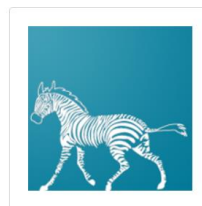
Log in to view your courses, explore tools and features, and customize your eLearning experience.

Username *

Password *

Log In

[Forgot your password?](#)



Enter in your username. This can be found in the enrollment email that was sent to you when you registered for the class. If you cannot find this email, try the same email address you use when logging into newwa.org or call a staff member at (508) 893-7979.

Create a password by clicking “Forgot your password?”. Enter in your username on the next page. A password reset link will be sent to your email.

Once you have created your password, return to the login page & enter in your credentials to log in to the site.

If you have used Brightspace before:

Go to www.newwa.org

Hover over Login at the top right of the page

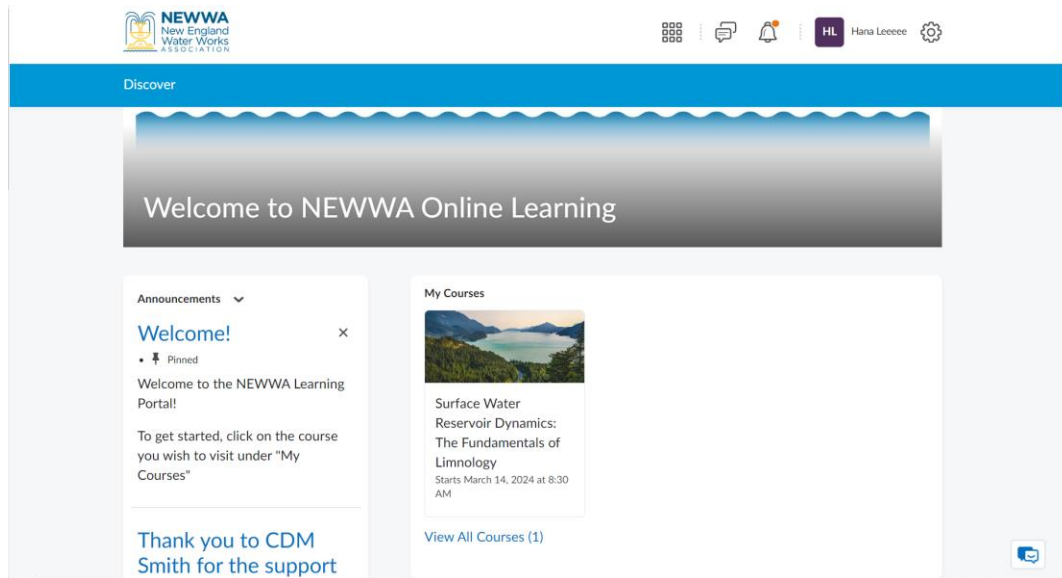
Select Online Learning Portal

Enter your username and password. Your new class will be visible on the Homepage.

If you have forgotten your password, click “Forgot your password?” and follow the procedure above.

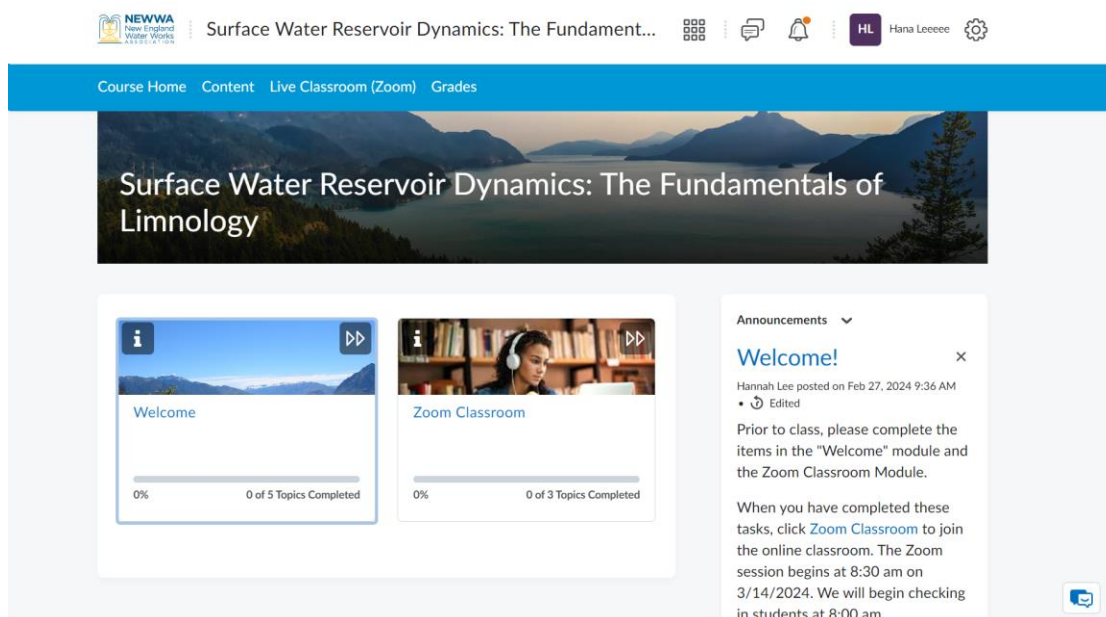
Once you have logged in: Procedure for 1 – day course

You can view your courses under the “My Courses” section of the Homepage. To get started, click on the course you wish to visit.



Before Class:

Before class begins, you will be able to view the “Welcome” & “Zoom Classroom” modules.



In the Welcome module, you will:

- Learn how to navigate Brightspace
- View the Course Description & Outcomes
- Learn the requirements needed to obtain credits for the class
- Download the Presentation
- View the Class Agenda

In the Zoom Classroom module, you will:

- Review the Zoom learner expectations
- Learn how to use common features in Zoom
- Join the Zoom classroom
 - **For the best Zoom experience, you will need:**
 - An active and reliable internet connection
 - Laptop, desktop computer, or tablet with a microphone, camera, and screen
 - Mobile devices are not recommended

Please review these modules **before the day of the class.**

After Class:

Near the end of the Zoom lecture, a new module will be visible. This module is called “After Class.”

Surface Water Reservoir Dynamics: The Fundamentals of Limnology

Welcome
100% 5 of 5 Topics Completed

Zoom Classroom
100% 3 of 3 Topics Completed

After Class
75% 3 of 4 Topics Completed

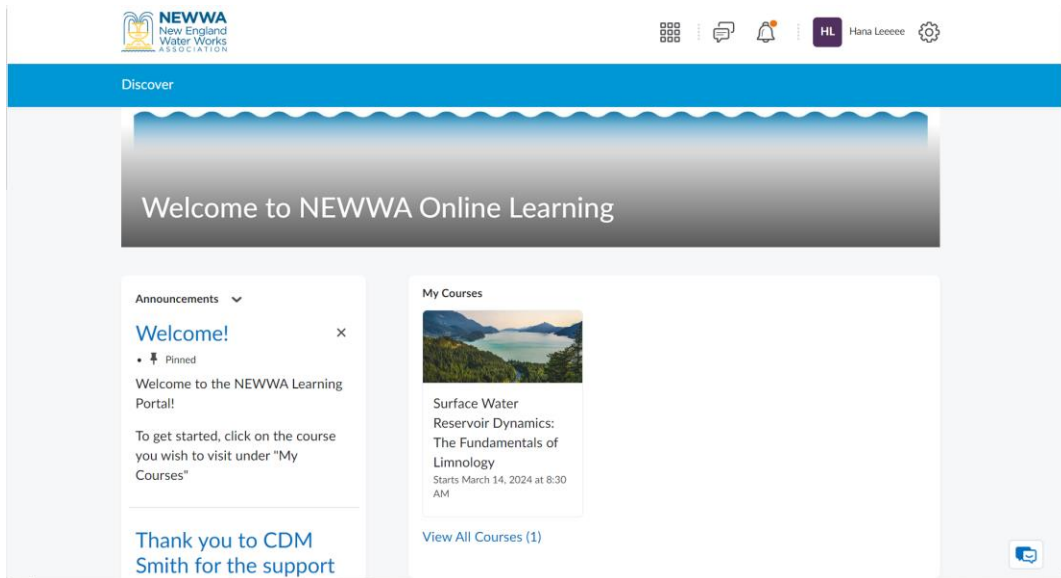
Announcements
Welcome!
Hannah Lee posted on Feb 27, 2024 9:36 AM
• Edited
Prior to class, please complete the items in the "Welcome" module and the Zoom Classroom Module.
When you have completed these tasks, click [Zoom Classroom](#) to join the online classroom. The Zoom session begins at 8:30 am on 3/14/2024. We will begin checking in students at 8:00 am.
When class is finished, the "After Class" module will become visible. Complete the Quiz and Evaluation to earn credits for this course.
[Show All Announcements](#)

In the After Class module, you will:

- Learn how to take a quiz in Brightspace
- Take the course quiz
 - The quiz is open note/open book
 - You will have until midnight the day of the class to complete the quiz
 - You will be allowed 3-attempts to receive a grade of at least 70%
- Complete the anonymous evaluation
 - This is required to receive credits for the course
 - You will have until midnight the day of the class to complete the evaluation

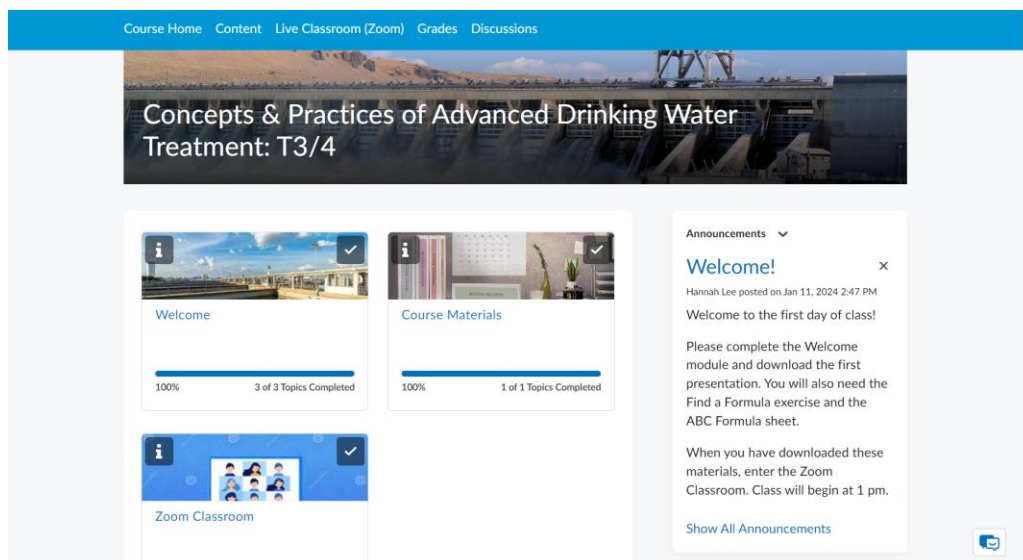
Once you have logged in: Procedure for Multi-Week Courses

You can view your courses under the “My Courses” section of the Homepage. To get started, click on the course you wish to visit.



Before Class:

Before class begins, you will be able to view the “Welcome”, “Course Materials”, & “Zoom Classroom” modules.



In the Welcome module, you will:

- Learn how to navigate Brightspace
- View the Course Description & Outcomes
- Learn the requirements needed to obtain credits for the class

In the Course Materials Module, you will:

- View & Download the Course Materials
- View the Class Agenda & Class Rubric

In the Zoom Classroom module, you will:

- Review the Zoom learner expectations
- Learn how to use common features in Zoom
- Join the Zoom classroom
 - **For the best Zoom experience, you will need:**
 - An active and reliable internet connection
 - Laptop, desktop computer, or tablet with a microphone, camera, and screen
 - Mobile devices are not recommended

Please review these modules **before the first day of the class.**

Assignments:

Over the Course of the 12-week class, you will take quizzes, exams and complete laboratory assignments in Brightspace. These assignments will become visible during class on the day they are due. Announcements will be made in the Course Homepage to assist students on completing these assignments.

Anonymous Evaluation:

- This is required to receive credits for the course
- You will have until midnight on the last day of the class to complete the evaluation

Still have questions – give us a call at (508) 893-7979.

NEWWA staff are available, Monday – Thursday 8:30AM – 5:00PM and will return your calls as soon as possible. Thank you for your patience!